

Retailer Questionnaire and Authorization Agreement

NOTE:

Coupon-issuing manufacturers require ACS to have on file a current and completed service agreement and store information record for you. ACS cannot process or pay you for coupons until this service agreement is signed below and store information record on reverse side is completed.

lease Return To:



American Coupon Services, LLC

5431 Chippewa, P.O. Box 2288, St. Louis, MO 63109 Toll Free 1-877-GROCER1

Standard Questionnaire

The purpose of this questionnaire is to provide coupon-issuing manufacturers with data on retailers who redeem coupons. All information submitted will be held strictly confidential. This coupon questionnaire must be completed and in file before payment can be issued for coupon submissions. A separate questionnaire must be prepared by each entity submitting coupons for redemption (i.e., individual store, division or company).

I General Data

A			
Name of Company/Division/Store			
D.			
B			
C			
Address to which payment should be directed			
D			
Address (physical location)			
E	Fax		
Telephone number	E-Mail		
F. Type of entity: Proprietorship Partnership Orivision	(attach list of addresses and telephone numbers for more than one store.)		
G. Entity/Entities for which coupons will be submitted:	H. Date Business Started		
☐ Single store	H. Date Business Started		
☐ Total company Number of stores	I. How did you obtain this business:		
☐ Division Number of stores	☐ Purchased ☐ Started New ☐ Merger		
JCompany Trade Name or Store Name (if different from item A)			
Company Trade Name or Store Name (if different from item A)			
K			
Former Store Name (if applicable)			
L. Business Account Bank Name	Location (site esta)		
	Location (city, state)		
M. Tax identification or social security number			
N.			
State of incorporation (if applicable)			
Cata Camparanon (in application)			
O. Wholesaler supplier(s) (if applicable)			
MAIN	SECONDARY		
Name	Name		
Address	Address		
Telephone	Telephone		
Your Customer No	Your Customer No		
P. Estimated Gross Annual Sales \$			
Q. Number of Employees Full-time Part-time _			

II Store Data

A. Type of Store(s) (check applicable category):	Number of stores	Average selling square foot per store	Average checkouts per store	Average weekly open hours	
Food Store(s): Conventional Supermarket					
Combination					
Warehouse					
Small Store Specialty					
Convenience					
Drug store(s): Pharmacy					
Full Line					
Discount Store					
Department Store					
Liquor Store Hardware Store					
Restaurant					
Military Commissary					
Pet Food Dealer/Distributor			l		
P. Product categories stocked (check applicable ca	rtegories) Prepared Foods		☐ Produce		
☐ Baking Mixes and Needs ☐	Soft Drinks		☐ Delicatessen		
☐ Candy and Gum ☐	Soups		Fresh Bakery		
Cereals	Sugar and Syrup		Cigarettes and		
☐ Coffee, Tea and Cocoa ☐	Household Supplie	es	Liquor, excludin	g beer and	
☐ Condiments ☐	Paper Products		wine		
☐ Crackers and Bread Products ☐	Pet Foods and Pro	oducts	Beer		
☐ Diet Foods ☐	Soaps and Deterge	ent	☐ Wine		
☐ Canned Fish and Meat ☐	Health and Beauty	Aids	☐ Pharmacy		
☐ Canned Fruits and Vegetables ☐	Dairy		☐ Apparel		
□ Snack □	Fresh Meat		☐ Automotive Sup	nnlies	
☐ Salad Dressings, Mayonnaise ☐	Packaged Meat		☐ Hardware	7	
_	Frozen Foods		☐ Other General I	Marahandiaa	
and Oils	Flozen Foods	ļ	U Other General i	vierchandise	
III Coupon Data (For total entity submitting coupons - store, company, division) A. Estimate of average dollar value of coupons redeemed in one week \$					
B. Frequency of submission of coupons (check or	ne or insert numbe	ur):			
	Every We	•	dom		
C. Coupons are submitted through: American Co 5431 Chippe P.O. Box 228 St. Louis, MO	8				
D. Are extra-value couponing practice used (i.e. do	oubling or tripling	coupons?)			
	15-30 weeks per	• /	over 30 weeks per	year	
I hereby certify that all information provided in th	nis questionnaire is	s correct			
Signed	Title		Date	//	
Print Name					

RETAIL SERVICE AUTHORIZATION AGREEMENT

Your signature on this agreement authorizes American Coupon Services, 5431 Chippewa, P.O. Box 2288, St. Louis, MO 63109 (ACS) to act as your agent in collecting monies due from manufacturers for cents-off coupons they issue and which are properly redeemed through your retail establishment.

This agreement is only valid if the name and address appearing on this agreement is a bonafide Retailer or the headquarters for a group of retail stores from which coupons come to ACS.

ACS shall perform the following services:

- 1. Examine all coupons you submit for appearance of acceptability for processing.
- 2. If acceptable, sort, count, and invoice your coupons to the distributing manufacturers who have authorized ACS to act as a redemption agent. (For coupons without stated face values, ACS may adjust claimed values.)
- 3. Pay you for the face value of coupons invoiced plus the appropriate allowance.
- 4. Deduct from these payments the ACS service fee plus or minus any adjustment or manufacturer chargebacks respective to prior submissions.
- 5. Provide insurance in accordance with the Service & Rate Schedule which the undersigned acknowledges has been received and reviewed.

In order to receive these services, you hereby agree to:

- 1. Submit only those coupons which have been redeemed in my store(s) in accordance with all terms specified by the issuing manufacturer or set forth in the Service & Rate Schedule.
- 2. Authorize endorsement by ACS of any checks from any manufacturer or their agent for coupons which have been forwarded to ACS for processing.
- 3. Allow ACS to withhold as security, approximately fifty percent of the value of the first two shipments reasonably processed by ACS. ACS reserves the right to increase or reduce said deposit as it believes reasonably appropriate to cover manufacturers' rejection or other charges. Deposit shall remain in effect until all accounts are settled in the event of termination of this agreement.
- 4. Promptly reimburse ACS for all outstanding balances including chargebacks, reasonable attorney's fees, court costs and collection fees necessary to obtain such reimbursement plus accrued interest at national prime rate plus two percent.
- 5. Agree to accept ACS chargeback detail as documentation of manufacturer chargeback or rejection in place of actual physical coupon(s).
- 6. The exercise of jurisdiction in the Commonwealth of Missouri for any disputes arising from this agreement, which shall be governed by Missouri law.

Authorized Signature/Title	